

# Admissions

<b>Responsibility of</b>	Communications Team
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# Admissions

It is our desire that no applicant with potential to meet the entry requirements of their chosen course be deterred from completing their application process. We do this through personal, regular engagement from our staff body, providing one-to-one support throughout the process. In accordance with our mission statement, Nexus ICA are committed to building spiritual, musical and technical foundations into individuals from diverse backgrounds to release students into active participation in the building God's kingdom. This policy describes how we have made entry onto our courses as accessible as possible. The policy below outlines:

- The recruitment process
- Admissions requirements and processes
- What data we collect and why
- How to complain about the admissions process

## UWL Policy

The UWL policy for Admissions can be found here:

[https://www.uwl.ac.uk/sites/default/files/Departments/About-us/recruitment\\_and\\_admissions\\_policy\\_2019.pdf](https://www.uwl.ac.uk/sites/default/files/Departments/About-us/recruitment_and_admissions_policy_2019.pdf)

## Nexus ICA Processes

As a sub-contracted partner of the University of West London, a number of details of how the admissions process works will differ from the policy above:

### **Entry Requirements**

This differs for each course we offer and details can be found on our website.

### **Visa Requirements including UKVI Tier 4**

Nexus ICA is a Tier 4 sponsor, therefore any students requiring a visa to study will be subject to Nexus ICA's sponsorship requirements, not the University of West London's.

### **Admissions processes**

Information about how to apply can be found on our website.

Applicants to Nexus ICA may apply via our website or through the UCAS system, searching for University of West London.

### **Consideration of applications**

Nexus ICA considers all applications, including those made through the UCAS system, with input from the University of West London when required.

### **Admissions Complaint Procedure**

When making a complaint related to the admissions procedure, this should be directed to the Principal of Nexus ICA. The Head of Marketing & Recruitment within Nexus ICA will assist with the review and send a written reply to the student as outlined in the University of West London policy above.